

# Hurts Donut Company

Pre-Employment Questionnaire

Equal Opportunity Employer

DATE: \_\_\_\_\_

Name (Last, First, Middle Initial)		Social Security Number	
Present Address	City	State	Zip
Permanent Address	City	State	Zip
Phone Number (Home)	Phone Number (Cell)	Referred By	

## Employment Desired

Position	Availability	Date You Can Start	Salary Desired
Are You Employed?		If so, may we contact your present employer?	
Have you applied to this company before?		When?	

Name and location of school	Years Attended	Did you graduate	Major
Elementary			
High School			
College			
Trade School			

Special Training/Skills	
Previous Foodservice/Retail Experience	
US Military Service	Rank

(Continued)

Former Employers (List last four employers, starting with last one first)

Dates	Name and Address of Employer	Salary	Position	Reason for Leaving
From ___/___/___ To ___/___/___				
From ___/___/___ To ___/___/___				
From ___/___/___ To ___/___/___				
From ___/___/___ To ___/___/___				

References (Give below the names of three persons not related to you whom you've known at least one year)

Name	Address/Phone	Business	Years Known

Authorization

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above to give you an and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative."

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Interview Notes

Hired	Position	Start Date	Wages	Approved
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